

Criterion 1 Committee
September 24, 2008
2:30pm – 4:30pm

Leaugeay Barnes the chair of the Higher Learning Committee called the meeting to order.

Present:

Millie Tibbits, Human Resources
Max Simmons, Division of Science and Math
Stephanie Hayes, Division of Social Sciences
Meghan Morgan, Student Financial Support Services
Monica Holland, Division of Health Professions
John Helton, Division of Information Technology
Cordell Jordan, Marketing and Public Relations
Leaugeay Barnes, Division of Health Professions
Shelly Tevis, Division of Health Professions
Debby Martinez, Division of Health Professions

Introductions were made.

It was determined that the committee will meet at 2:30pm on the fourth Wednesday of each month, the week following the Steering Committee Meeting for approximately an hour, for a period of two years.

The handout of the Criterion One – Mission & Integrity was distributed and reviewed by the members and a few copies of the 2001 Self Study Report was made available for reference. One copy of the Self Study is to remain in Leaugeay's office and the other two can be distributed for those that want to review in depth. The Committee's purpose is to evaluate the college, based on the criterion through the lens of the mission. The mission of the college was read to the group. Achieving the Dream will also need to be integrated into the college's mission.

Two questions that need to be addressed is what do we need to know and what do we want to tell about our institution along with what we do and how it supports our mission. The documentation must then be gathered to support the answers. to these questions need to be gathered what we do and how it supports our mission.

In Leaugeay's absence, Shelly Tevis attended the September Steering Committee and gave a recap of that meeting. The Steering Committee is looking at an overall theme or catch phrase for the Self Study. This should be something that the students and public will associate with the college and the college's mission. A couple of the phrases are "Tradition of innovations paves the way forward" and "Tradition of possibilities". They decided on one writer for the entire project with information being fed to that key person.

The document will be in the story style instead of the report style writing. They will review the timeline and make final changes to forward to the chairs. Progress reports will be conducted in a roundtable format with everyone contributing equally and the Steering Committee suggested the Higher Learning Committees follow the same pattern.

Leaugeay received a template that she will review and send to the members on their objectives for the purpose of the committee. It was agreed that the members would compile ideas and share them electronically to Leaugeay.

There were several ideas, such as power points, putting a folder on the "I" drive, or have a dummy class on Angel to collect and process the information and documentation that will be needed. The group liked the Angel class idea the best and Leaugeay will call Bill Hill to see if this will be possible.

There were a couple of suggestions for the catch phrase; Cordell Jordan's idea was "Legacy of Tradition", and Max Simmons' "35 years. Way out to the Way Forward". As other ideas or formed they will email or collect information for the next meeting.

The initial mission statement uses a couple of faces of the college so to follow suite Stephanie Hayes suggested that the story be told through the views of the student, community, and state. The story of the three perceptions should then be pulled together.

The members will expand on the initial mission statement with the three view points then look at all areas of the college that the committee wants to gather content from. The documentation from past and present Presidents including their views where it fits into the college should be collected to help tell the story. This should include things that have been achieved and also those that have not gone so well.

Max suggested that someone try to recruit Janice Phillips. She not only has access to old mission statements and annual reports but also knows first hand the workings of the President and the Board of Regents.

The team is to review all areas of the college and if there are any issues they must either be addressed or a plan of action is put in place to correct the problem.

It was confirmed that the members will look at the Criterion One document and decide what part they would be interested in working on. They will compile ideas on the three view points and what documentation they feel will be needed for each. The documentation will be mostly electronic with the possibility of using technology such as streaming video. The committee will take apart the mission statement by section and determine what information will be needed to support each one of the areas.

Cordell Jordan will bring copies of The Way Forward for everyone at the next meeting.

Meeting was then adjourned.

